

Board of Directors Regular Session Meeting  
16040 N 43<sup>rd</sup> Avenue  
Glendale, AZ 85306  
**May 5, 2026**

## MINUTES

**MEMBERS PRESENT:** Rob Myers, President  
Linda Rodl, Secretary

**EMPLOYEES PRESENT:** Cyndee Welch  
Tim Michels

**1. CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on May 5, 2026. The meeting was called to order by President, Rob Myers at 7:00 P.M.

**2. CALL TO THE PUBLIC:** None

**3. CALL OF ELECTION:** Read by Secretary, Linda Rodl

**CALL OF ELECTION For SUNBURST FARMS IRRIGATION DISTRICT** Notice is hereby given to all qualified electors in the District an election, to fill one vacancy on the Board of Directors created by the expiration of the (3) year term held by Rob Myers, will be held November 10th, 2026. In order to vote in this election, a qualified elector must own real property located within the District at least 90 days prior to the election. In order for a person's name to appear on the ballot, nomination petitions must be received no later than July 13, 2026 by 5:00 p.m. at 16040 N 43<sup>rd</sup> Ave, Glendale, AZ, 85306. Voters may, at time of election, write in a candidate's name of their choosing who has submitted a nomination paper to the district office listed above at least 40 days prior to the election.

**4. SUMMARY OF CURRENT EVENTS:** A summary of current events may be provided by the President, members of the Board and/or District Management. The Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed. *President, Rob Myers asked if anyone knows where two volumes of the 2007 edition of the SBFID Irrigation System Engineering Evaluation might be, it would be nice to recover them for the District Office*

**5. APPROVAL OF MINUTES:** Regular BOD Meeting April 7, 2026

***MOTION*** Secretary, Linda Rodl made a motion to approve the minutes from Regular BOD Meeting April 7, 2026. President, Rob Myers seconded the motion. Motion carries.

## 6. REPORTS:

A. Financial Report March 2026 Financials (Cathy Hacker)

**MOTION** *Secretary, Linda Rodl made a motion to accept the March 2026 financial reports. President, Rob Myers seconded the motion. Motion carries.*

B. Budget Report

Peggy Schwend went through the budget and pointed out which accounts are under and over budget. She stated the Budget Committee is set to meet on May 13, 2026 and also within the second week of June 2026. She also stated that the APS rate increase evidentiary hearing is scheduled for May 18, 2026 at 10:00 A.M. and will be held at the Arizona Corporation Commission's offices located at 1200 W. Washington St., Phoenix, AZ 85007.

C. Manager's Report

Breaks/Leaks/Pumps/Repairs & Current Events, Pump Report, Speed Report. Tim Michels made a presentation about the current work being done on the 39<sup>th</sup> Ave. stand pipe. He also talked about the current repairs taking place on line 7 at 45<sup>th</sup> Ave. and several valve tops throughout the District.

C1. Custodian of Records

Completed/Outstanding/Fees collected – No Requests

D. Calendar of Important Dates & Deadlines – *President, Rob Myers noted that we have a budget prep and the Call of Election.* Peggy Schwend stated the Budget Committee will meet on May 13, 2026 and within the second week of June, 2026 to complete the Budget. On May 1, 2026, the Call of Election was publicly posted.

## 7. OLD BUSINESS:

A. Mainline along Greenway from 39<sup>th</sup> Avenue to 43<sup>rd</sup> Avenue-camera'ing line cleaning line, missing standpipe from Greenway widening, very rough cost estimate

**MOTION** *President, Rob Myers made a motion to table this item. Secretary, Linda Rodl seconded the motion. Motion carries.*

B. Replacement of Standpipe Gate Valves

**MOTION** *Secretary, Linda Rodl made a motion to table this item. President, Rob Myers seconded the motion. Motion carries.*

C. Chase Bank Business Depository Resolutions for Operating CD and Capital CD in order to add and remove authorized users.

**MOTION** *President, Rob Myers made a motion to table this item. Secretary, Linda Rodl seconded the motion. Motion carries.*

## 8. NEW BUSINESS:

### Discuss and possible action on:

- A. Establish Treasurer, Holly Perri, as authorized contact to sign on all bank accounts at First Bank. Rob Myers to remain as secondary access for on-line banking at First Bank. Remove Cari Crew who is no longer employed by Sunburst Farms Irrigation District.

***MOTION*** *President, Rob Myers made a motion that Treasurer, Holly Perri, be established as the authorizing contact for the two emergency accounts held at First Bank and that President, Rob Myers, maintain access to the account in a view only position and no other names will have access to the accounts without further action from the Board of Directors. Secretary, Linda Rodl seconded the motion. Motion carries*

- B. Quickbooks account authorization

***MOTION*** *President, Rob Myers made a motion to remove Cari Crew as an authorized user on the Quickbooks account and to make Tim Michels the primary contact of the Quickbooks account due to the fact that Cari Crew no longer works for Sunburst Farms Irrigation District. Quickbooks to change the REALM ID to the Quickbooks Company File. Secretary, Linda Rodl seconded the motion. Motion carries.*

***MOTION*** *Secretary, Linda Rodl made a motion to move into Executive Session. President, Rob Myers seconded the motion. Motion carries.*

Regular Session was adjourned at 8:24 P.M. to go into Executive Session.

## 9. CONSIDERATION OF ACTION TO GO INTO EXECUTIVE SESSION OF THE BOARD PURSUANT TO A.R.S. SECTION 38-431.03 A.1

- A. Employee Issues  
B. Legal Issues  
C. Collection Issues

***MOTION*** *Secretary, Linda Rodl made a motion to adjourn out of Executive Session and reconvene in Regular Session. President, Rob Myers seconded the motion. Motion carries.*

**10. RECONVENE IN OPEN SESSION:** The meeting was called back to order by President Rob Myers at 8:49 P.M.

**Discuss and possible action on:**

A. Employee Issues

***MOTION*** *President, Rob Myers made a motion that the salary of Tim Michels to be \$72,000 and to go into effect on the next pay cycle. Secretary, Linda Rodl seconded the motion. Motion carries.*

***MOTION*** *Secretary, Linda Rodl made a motion to adjourn, President, Rob Myers seconded the motion. Motion carries.*

**11. ADJOURNMENT – Meeting was adjourned at 8:51 P.M.**

Dated this 7th day of May 2026

Submitted by: Cyndee Welch.

Administrative Assistant

Minutes accepted on: \_\_\_\_\_, 2026 by Secretary \_\_\_\_\_ \*Note: All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District office.